



MINUTES
 BOARD OF EDUCATION MEETING
 JANUARY 16, 2024
 5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following board members present: Dwight Vines, Mary Schaab, Mike Weessies.

Members Absent: Wanda Lee Suits
 Lisa Tyler (arrived 5:53 p.m.)

- 4) Registration of Guests – None
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Ms. Schaab and supported by Mr. Weessies to approve the agenda as presented. All Ayes (3) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Weessies and supported by Ms. Schaab to approve the Consent Agenda consisting of the following items. All Ayes (3) Nays (0) Motion carried.
 - a) Minutes of the December 18, 2023 Regular Meeting.
 - b) Financial Statements as of December 31, 2023
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2023-24	\$ 16,267,183
Total YTD Special Education Fund Expenditures 2023-24	\$ 10,638,733
<i>Fund Balances: December 2023</i>	
General Fund	\$ 4,986,442
Special Education Fund	\$ 134,145
School Lunch Fund	\$ 32,870
Vocational Education Fund	\$ 3,455,492
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,190,559
Capital Projects Fund (CTC)	\$ 5,576,927

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) School Board Recognition Month – Mr. Lindquist recognized the board members and thanked them for all they do for our students, staff, and community, and also thanked them for providing such a positive lens on our ISD.
 - 2) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated January 2024, the Head Start Financial Report with activity through December 2023 for Grant Year December 2022 through November 2023, the Head Start Program Monitoring Report for July 1, 2023-November 30, 2024, and the Monthly Data Points Report.
 - 3) Superintendent Evaluation Cycle - Informal Update – Mr. Lindquist provided a mid-year progress update on the superintendent evaluation process and each of the evaluation areas below, as well as student growth. The annual evaluation will take place in March 2024.
 - Governance & Board Relations
 - Stakeholder Relations
 - Employee Relations
 - Operations & Finance
 - Educational Leadership
 - b) Financial Report – Mr. Schluentz provided a brief financial report for December 2023, and provided a presentation on the first revised 2023-24 budget amendment.

Board Member Lisa Tyler arrived at the meeting at 5:53 p.m.

- c) Education Update - Matt Dye - Truancy Program – Mr. Dye provided an update on the Truancy Program. He shared an Operation Graduation handout that included attendance and truancy guidelines. He also shared a pamphlet that he gives to parents which contains information on help available to families, and a pamphlet which contains a service referral guide for local districts. Mr. Dye also provided statewide attendance data.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Schaab and supported by Mr. Weessies to set April 25, 2024 at 5:30 p.m. for a review of the 2024-25 General Fund Budget with a representative from each constituent district's board of education. All Ayes (4) Nays (0) Motion carried.

- b) It was moved by Mr. Weessies and supported by Ms. Tyler to approve the first revised 2023-24 budget amendments. All Ayes (4) Nays (0) Motion carried.
- General Fund Budget
 - Special Education Fund Budget
 - School Lunch Fund Budget
 - Vocational Education Fund Budget
 - School Activity Fund Budget
 - Capital Projects Funds Budget
- c) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Training Agreements between the Muskegon Area ISD and Cornell University. All Ayes (4) Nays (0) Motion carried.
- d) It was moved by Mr. Weesies and supported by Ms. Tyler to approve Corrective Action related to the 2023 Head Start Federal Family Strengths & Needs Assessment Non-Compliance Finding. All Ayes (4) Nays (0) Motion carried.
- e) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Out-of-State Conference/Overnight Field Trip Requests as follows. All Ayes (4) Nays (0) Motion carried.
- 1) Amy Kunnen, Early Head Start Services Specialist
New Leader Academy - Office of Head Start
February 13-15, 2024
Chicago, IL
 - 2) Sixteen (16) Environmental/Veterinary Sciences (EVS) Students
Eric Moser, EVS Instructor
Paige Lowe, EVS Paraprofessional
Michigan FFA State Convention
February 28 - March 1, 2024
East Lansing, MI
 - 3) Eric Moser, CTC Environmental/Veterinary Sciences Instructor
CASE Environmental Science Institute
July 7-13, 2024
Pullman, WA
- f) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the Employment of the Following Personnel. All Ayes (4) Nays (0) Motion carried.
- 1) Serenity Pastor - Language Facilitator - Deaf & Hard of Hearing Program - Effective 01/23/24
 - 2) Kendyl White - Administrative Assistant - Center-Based Program - Effective 01/29/24
- g) It was moved by Mr. Weessies and supported by Ms. Tyler to approve the Termination of the Following Personnel. All Ayes (4) Nays (0) Motion carried.
- 1) Stephany McCabe - Early Childhood Teacher - Effective 12/20/23

h) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Megan Graham - PC Tech - Resignation - Effective 01/12/24

2) Stephanie Kazanas - Deaf & Hard of Hearing Special Education Teacher - Resignation - Effective 01/17/24

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:29 p.m.

Signed: _____
Lisa Tyler, Secretary

Dwight Vines, President

Date Approved: 02/19/24